



## ORDER FORMS

Date / /

### CLIENT INFO:

Full Name - \_\_\_\_\_  
 School Name - \_\_\_\_\_  
 Address - \_\_\_\_\_  
 \_\_\_\_\_  
 Email - \_\_\_\_\_  
 Phones: Home - \_\_\_\_\_ Cell - \_\_\_\_\_  
 Referred By - \_\_\_\_\_

### SHIPPING INFO:

Full Name - \_\_\_\_\_  
 Address - \_\_\_\_\_  
 \_\_\_\_\_

### SHOW INFO:

Theme Title - \_\_\_\_\_  
 Show Due Date - \_\_\_\_\_  
 Date of Affair - \_\_\_\_\_  
 Number of Photos - \_\_\_\_\_  
 Approx. Show Length - \_\_\_\_\_  
 Number of Videos - \_\_\_\_\_  
 Desired Show Title - \_\_\_\_\_

### FSS MAILING / CONTACT INFO:

Family Slide Shows  
 168 East Cabot Lane  
 Westbury, NY 11590

Website: [www.FamilySlideShows.Net](http://www.FamilySlideShows.Net) - Ron 516.884.9480 Chris - Email: [CustomerService@familyslideshows.net](mailto:CustomerService@familyslideshows.net)

### MAILING LIST:

May we please add you to our mailing list if you haven't done so already?

Yes No Thanks (Please Circle One)

### MARKETING EFFORTS:

We would like your permission to use your finished slide show as part of our marketing efforts. This would include showing your show at bridal shows or the internet as a demo. We would also like to post a few photos on our website. All material would be for Family Slide Shows purposes only.

YES No Thanks (Please Circle One)



## 10 Steps to Success

**Step 1** - Review Website Material at [www.familyslideshows.net](http://www.familyslideshows.net)

**Step 2** - Chose the Theme which your slideshow will be based on.

**Step 3** - Select Date when your slideshow will be needed.

**Step 4** - Submit Payment through our Secured Online Store. Once FSS is notified that the package selected is paid, only then your show considered booked and your time slot locked. Once booked FSS will email your order packet immediately or you may download it from our website.

**Step 5** - Gather & Organize Photos based on the quantity of your package. Put them into the sequence you want them displayed. Then label each photograph (be careful numbering photos) use pencil with little pressure or Sticky notes. If you are submitting digital work please renamed them accordingly

**Step 6** - Complete Order Packet and return with photographs and any other materials to FSS. Family Slide Shows will then contact you once materials are received. This call is to thoroughly discuss your project again and walk you through any areas of concern. Communication is critical to the success of your project, so feel free to discuss anything and everything. Be sure to submit all labeled photos, music, any videos, all ordering forms and the balance of any monies due.

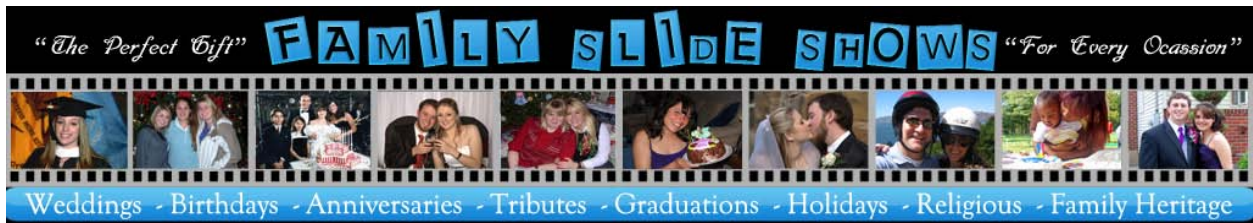
**Step 7** – Show Preview - The 1st draft of your show will be available online for you to preview. Family Slide Shows will contact you when your show is ready so we may make any changes if any, before final production. We will work closely with you to ensure your Complete satisfaction. Your final Custom DVD Slideshow will be made available online for 30 days, for viewing by family & friends.

**Step 8** – Relax with anticipation as FSS designs your one of a kind photo montage video show.

**Step 9** – Upon receipt of the show please open the box immediately to review all contents. If anything is not quite right please contact us ASAP.

**Step 10**- Grab some Popcorn & a Drink - Sit Back & Enjoy the Show

**Please Note that if Slideshow is a Present or a Surprise Please be sure to discuss this up front with us so we can take all the necessary precautions.**



## Slide Show Order Agreement

**OUR GUARANTEE:** Your satisfaction is guaranteed completely. If there is any reasonable problem with your order we will make every effort to resolve the issue. No returns will be accepted with-out prior authorization. If any reasonable problem cannot be resolved we will then issue a refund minus the cost of any shipping & handling charges that were incurred. Please note section on DVD compatibility.

**DAMAGE LIABILITY:** Family Slide Shows cannot be held responsible for any damage to your materials during transportation. For that reason we recommend that duplicates be made whenever possible. It is recommended that you ship your package to us using a traceable, reliable service. We will do the same when sending your final product(s) and materials back to you.

**COPYRIGHT LIABILITY:** It is the client's responsibility to ensure compliance with all copyright laws. By signing this order agreement you are confirming to us that you are duly authorized to use any & all photographs, videos, and musical works to be used in the creation of your Custom DVD Slideshow. Family Slide Shows is not responsible for verifying this information, and is hereby released of any & all liability. We here at Family Slide Shows reserve the right to refuse any orders, at our discretion, that will include any questionable content, even if such content is within all legal rights.

**DVD COMPATIBILITY:** Family Slide Shows uses the common DVD-R format in the creation of every slideshow. This format is compatible with approximately 95+% of DVD players but not all. It is the client's responsibility to check if their DVD player is compatible, that it does supports DVD-R. Clients may check their DVD manual or check with the manufacturer for compatibility. This website is also a good place to check - <http://www.dvdrhelp.com/dvdplayers>. If needed, we can assist you in determining if your player(s) supports it - just ask us. Sorry refunds will not be given for DVD incompatibility reasons.

**PRIVACY PROMISE:** We at Family Slide Shows promises that we will never sell, rent, lease, or otherwise disclose your contact / financial information to any third-party organizations. Your contact information will only be use by Family Slide Shows.Net for our marketing / communication efforts.

**ACKNOWLEDGEMENT:** I am entering into an agreement for services rendered with Family Slide Shows to conduct the development of a Customized DVD Slide Show per my order. I understand that full payment is due before delivery of the completed DVD. I am hereby confirming that I have permission to use all photographs, videos and musical works in this slide show; and accept responsibility for copyright liability.. Further: I intend to use this DVD for personal use only - such as at a wedding, bar mitzvah and or any family event. I also understand that copyright law prohibits unauthorized duplication and distribution of this DVD without prior written permission. I acknowledged that I have read and agree to all the above mentioned statements in this agreement.

Full Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Full Name Clearly: \_\_\_\_\_



## VIDEO SEGMENTS

### Video Segments:

Video segments let you put short video clips in your Custom DVD Slide Show. Basically, you need to let us know what the video clip is and where it should be inserted. Unless you tell us otherwise, the audio of the video will be replaced with music as if it were just simply another photo, so let us know if you want the original audio used instead.

**ALL Tape and Disc Formats** will require a video conversion fee because we must have the video in a digital media format (see below for a list of acceptable formats). If you need your video to be edited or shortened, there will be a slight additional charge as well. Please contact us if you have large amounts of video for alternate pricing.

The Source Format of the Video: We can only accept video in these formats:

Tape/Disc Formats: VHS VHS-C Digital8 8mm Hi8 MiniDV DVD VCD SVCD

Digital File Formats: MPEG AVI MOV QT DV (please contact us for any other formats)

**Voice Overs:** Allow your special audio message placed atop of that special photo. (Up to 10 sec.)

### Audio / Video Details

FILE NAME	START CLIP	END CLIP	AFTER	BEFORE
AUDIO or VIDEO	Hr: Min: Sec	Hr: Min: Sec	PHOTO #	PHOTO #

Feel Free To Attach Separate Paper If Necessary



## CUSTOM DVD CASE

**COLOR PREFERENCES:** We have found that knowing your color preferences are helpful in guiding our creative team when creating your personal DVD case and DVD label.

Favorite Colors: \_\_\_\_\_

Colors Disliked: \_\_\_\_\_

**DVD TITLE / LABEL:** \_\_\_\_\_

**ADDT'L. INFO** (if any): \_\_\_\_\_



**DVD Disc  
Will Match Case**

Please Write Notes  
Directly on Diagram

Use Separate Paper  
(If Necessary)

	Back	Spine	Front

Misc. Notes:





**DVD CHAPTERS:**

Chapters are built into the menu to allow the user to play different sections of the Slide Show without having to play the entire show. These are quite useful in larger shows. FSS packages do not include chapters but are an available option.

Chapter #	Start Photo #	End Photo #	Chapter Title Name
1	4	82	The Early Years

**TITLE SLIDES:**

Titles Slides let you show a main description (heading) either on a photo or blank slide. Lettering can be fully customized in font, color & size as well as the number of letters. One title slide is included with every show package. Extra titles are an available option.

Insert Title On / Before Photo #	Title Slide Text
On # 1 thru # 3	Rehearsal Dinner at Vincenzo's – Feb. 16, 2010

**PHOTO CAPTIONS:**

Captions are generally a small amount of text applied to a specific slide / photo. They are generally a small description, a date or even a witty comment. Every Package includes 6 Photo Captions with more optionally available.

Photo #	Photo Captions	Photo #	Photo Captions
16	Wow! What a Tan	46	Tennis Anyone?



## PRICING WORKSHEET

Item Description	\$\$ Cost \$\$	Qty.	\$\$ Extended \$\$
<b>Slide Shows:</b> Gold Package	339.00		
Silver Package	269.00		
Bronze Package	199.00		
Standard Package	129.00		
<b>Show Add-Ons:</b> Additional Photos	1.25 ea.		
Additional Scanning	.75 ea.		
Extra DVD	15.50 ea.		
Extra DVD Case	5.50 ea.		
Additional Songs	1.25 ea.		
Additional Menu Chapters	6.25 ea.		
30 Second Slide Captions	1.50 ea.		
10 Second Slide Voice Over	7.00 ea.		
15 Second Video Clip	20.00 ea.		
<b>Photographs:</b> Archival Photo DVD	50.00 per 100		
Photo Restoration	25.00 per Hr.		
<b>Misc:</b> Gift Certificates	Varies		
Rush Service	Varies		
<b>Asst'd File:</b> Execution, Ipod, Zune, Sansa, Flash	25.00		
Misc. Surcharge	25.00		



<b>Itemized Sub Total</b>		
<b>Coupons / Codes / Gift Certificates</b>		
<b>Discounts / Credits</b>		
<b>Sub Total</b>		
<b>Sales Tax</b>		
<b>Shipping / Handling / Insurance</b>		
<b>Total</b>		
<b>Previous Payment / Deposit</b>		
<b>Balance Due</b> Date / /		

Please Make Checks / Money Orders Payable To: Family Slide Shows & Submit With Order Form Packet